



USER MANUAL

**“ARRIVA HOSPITALITY GROUP BRANDSITE”**



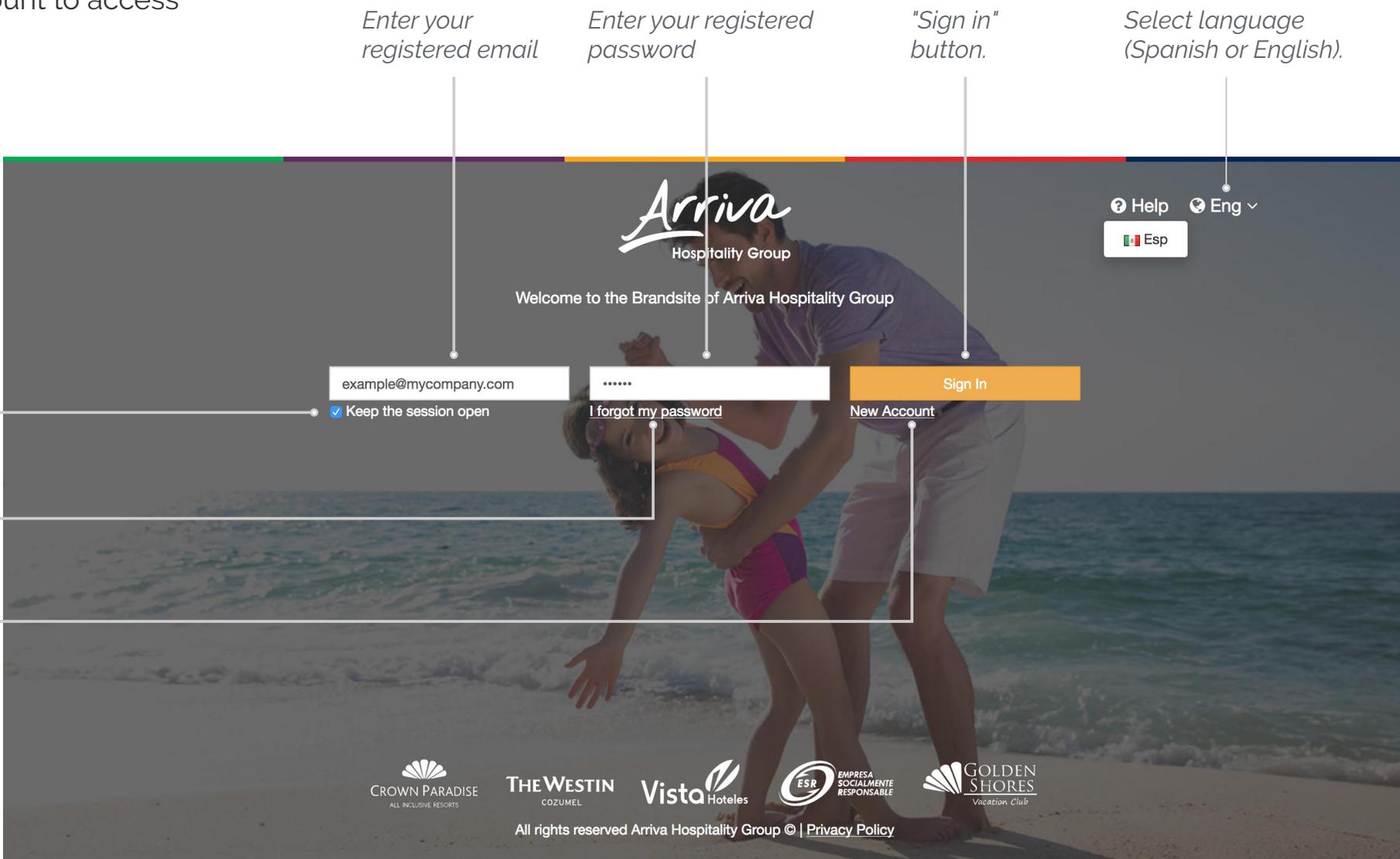
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# 1.1 HOME PAGE

Visit <http://brandsite.arrivahotels.mx> where you will be able to create an account to access the Brandsite.



Enter your registered email

Enter your registered password

"Sign in" button.

Select language (Spanish or English).

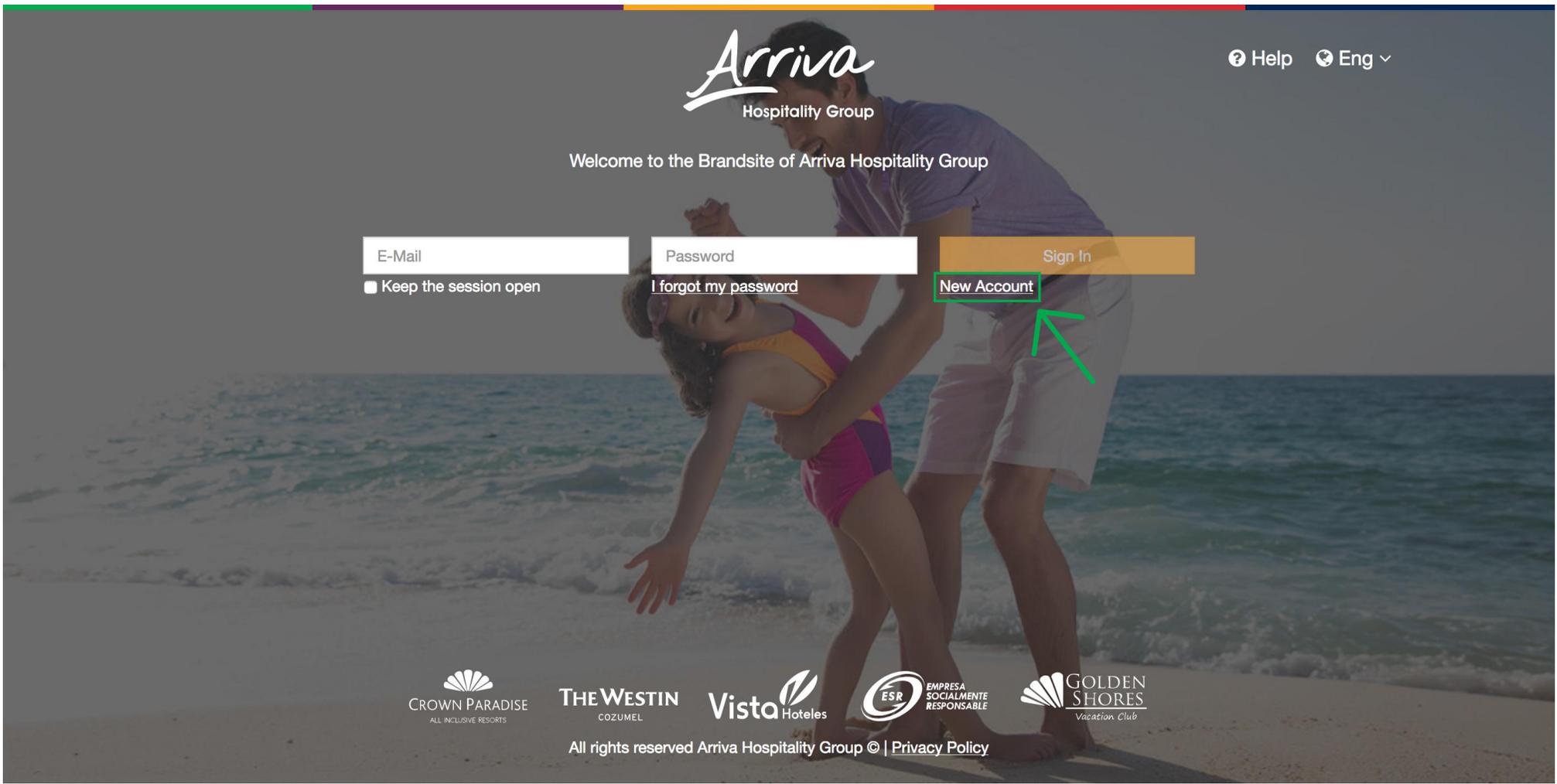
Remember session data.

Recover and/or change password.

Click to create your account.

## 1.2 CREATE ACCOUNT

➡ Click on "New account".

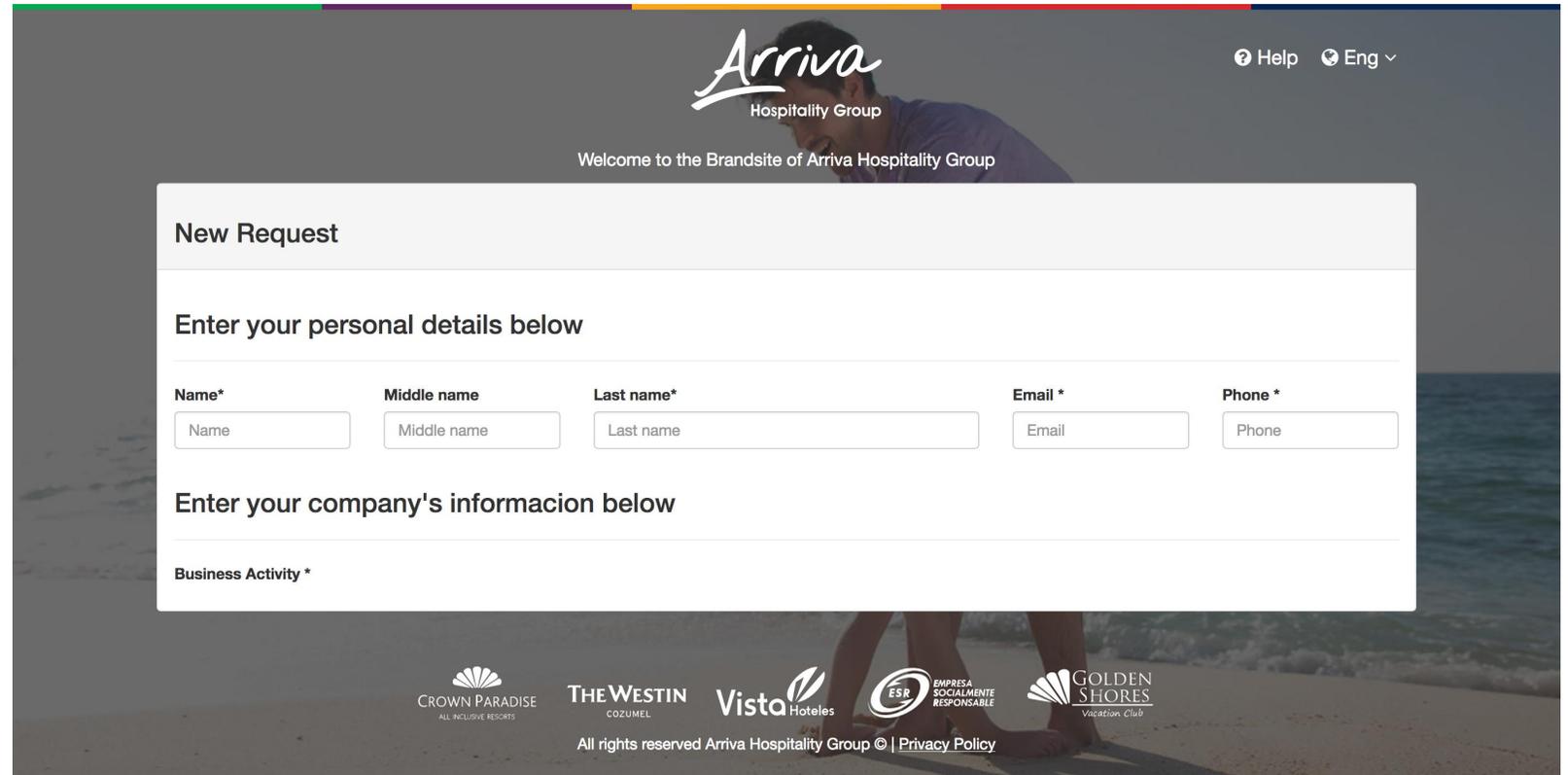


## 1.2 CREATE ACCOUNT

☞ **Fill in the required information on the form.**

☞ **Click on the send button and wait for your email confirmation (which will be sent to the email address you provided).**

☞ **Remember that every field marked with an asterisk "\*" is mandatory.**



**Arriva**  
Hospitality Group

Help Eng

Welcome to the Brandsite of Arriva Hospitality Group

### New Request

Enter your personal details below

<b>Name*</b>	<b>Middle name</b>	<b>Last name*</b>	<b>Email *</b>	<b>Phone *</b>
<input type="text" value="Name"/>	<input type="text" value="Middle name"/>	<input type="text" value="Last name"/>	<input type="text" value="Email"/>	<input type="text" value="Phone"/>

Enter your company's information below

**Business Activity \***

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## 1.2 CREATE ACCOUNT

➡ **Once the email is received, click on the "Create your new password" button to set your password.**

Note: If you do not receive the email within the first few minutes, we recommend checking your "Junk mail" or "Spam" folder.



### Access to Intranet/Brandsite of Arriva Hospitality Group

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Dear *Nombre Apellido Ejemplo*

Thanks for registering, your account has been approved.

You must now create your password.

It is easy:

1. Click the link below to open a new browser window.
2. Then follow the prompts to enter your new password.

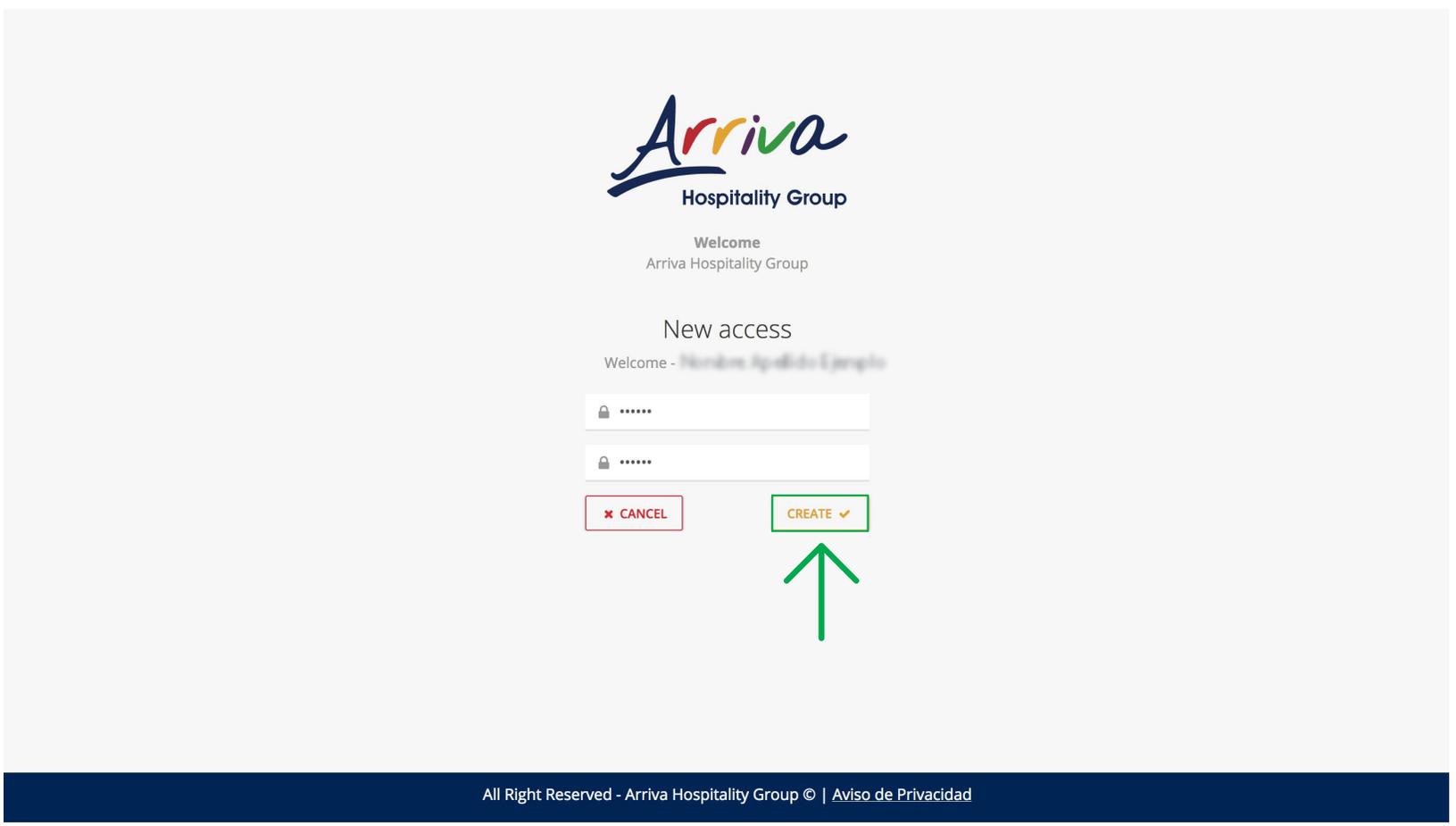
[Create your new password](#)

The link does not work? Copy and paste the following link in your browser:

<http://www.intranet.nivel.resivo.ru/login?newaccountbyip=d8lnkWhnTY1pwTz8Wf1vTUhc5QNG8xc9P21xvZNMV1pwNUR5dTBa3d9Z2pdTHd4pVQ0dLUf0Ww0WFjpwZDAJYWE1YTQzNTQzMDZ0MDc1YTcwZjg5MkZ1NDQ2>

## 1.2 CREATE ACCOUNT

➡ Create your new password, click on the "Create" button and the system will automatically log into your new profile.

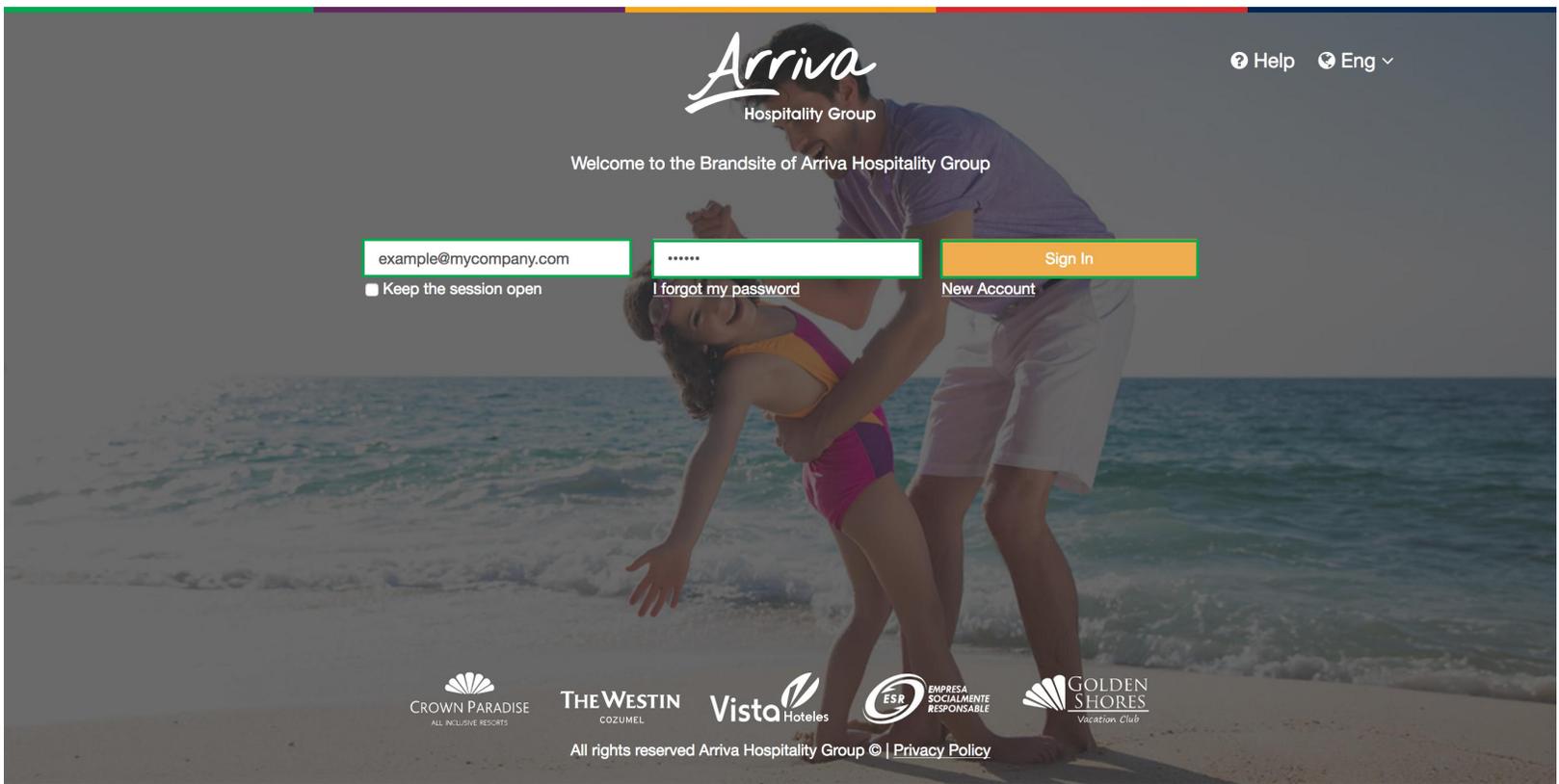


# 1.3 LOGIN

➡ Enter your email address in the "E-Mail" box.

➡ Enter your password.

➡ Click on the "Sign in" button to log in.

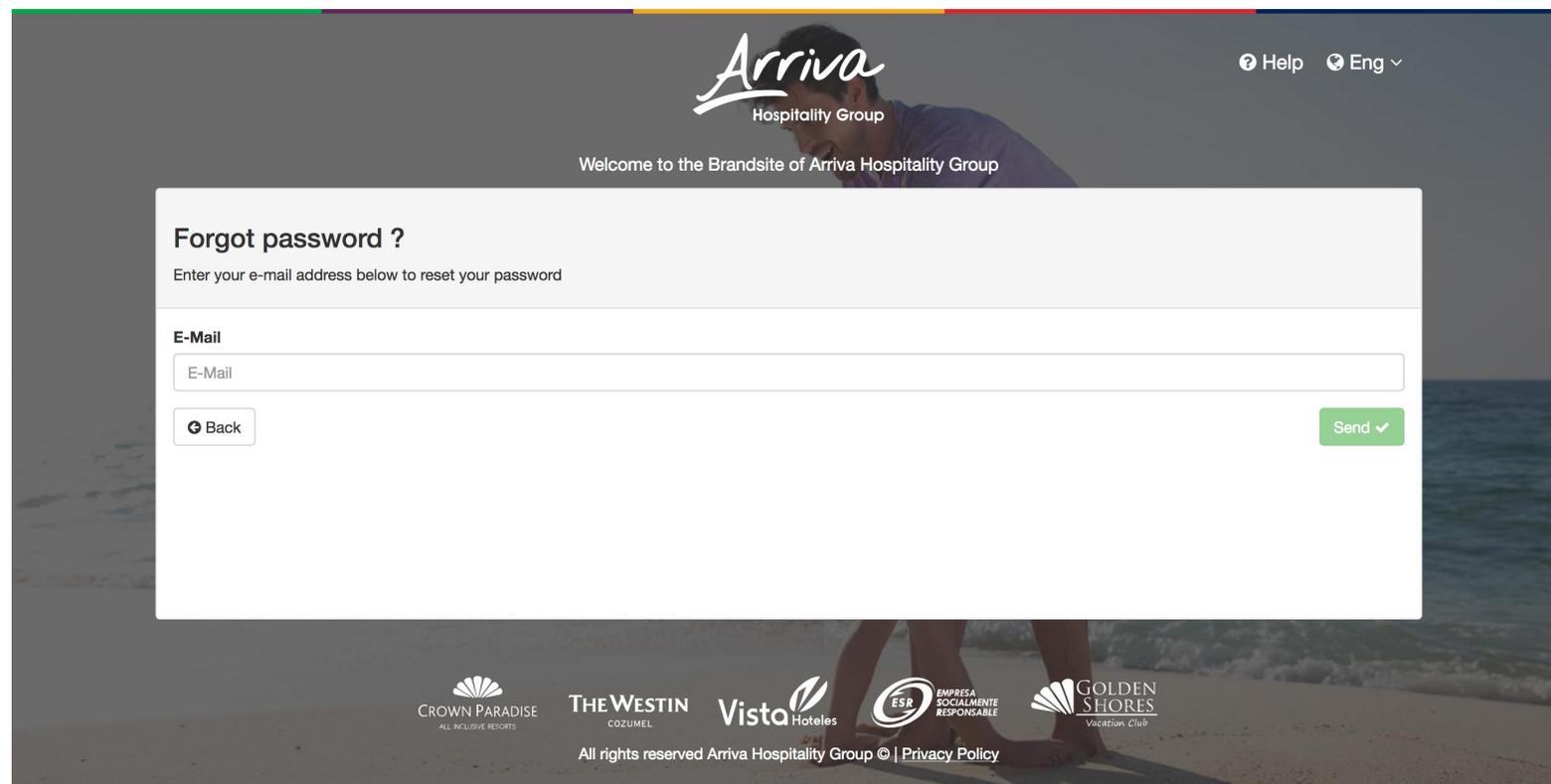


## 1.4 RECOVER PASSWORD

➡ On the home page, click on "I forgot my password".

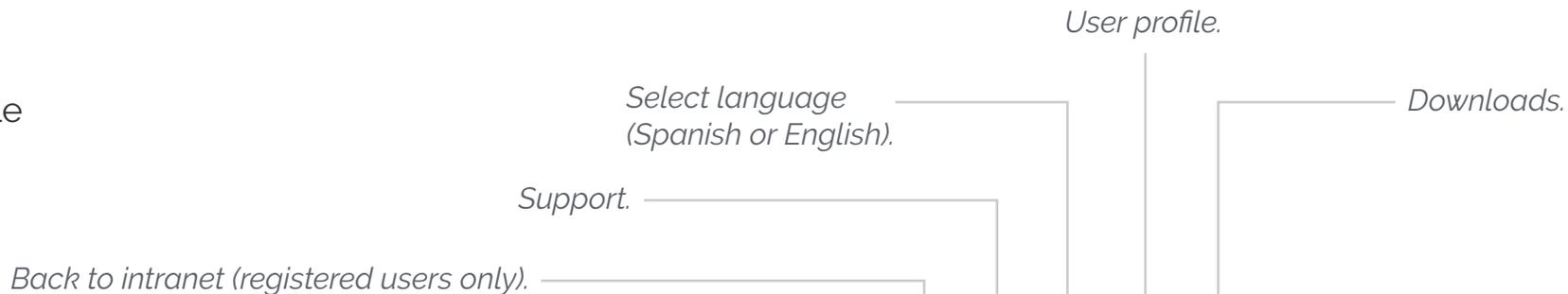
➡ Enter the email address you registered with.

➡ An email will be sent to your account with a link to change your password.



# 1.5 MAIN PAGE

On the main page, a list of all the available hotels for your selection is displayed.



Select a hotel.

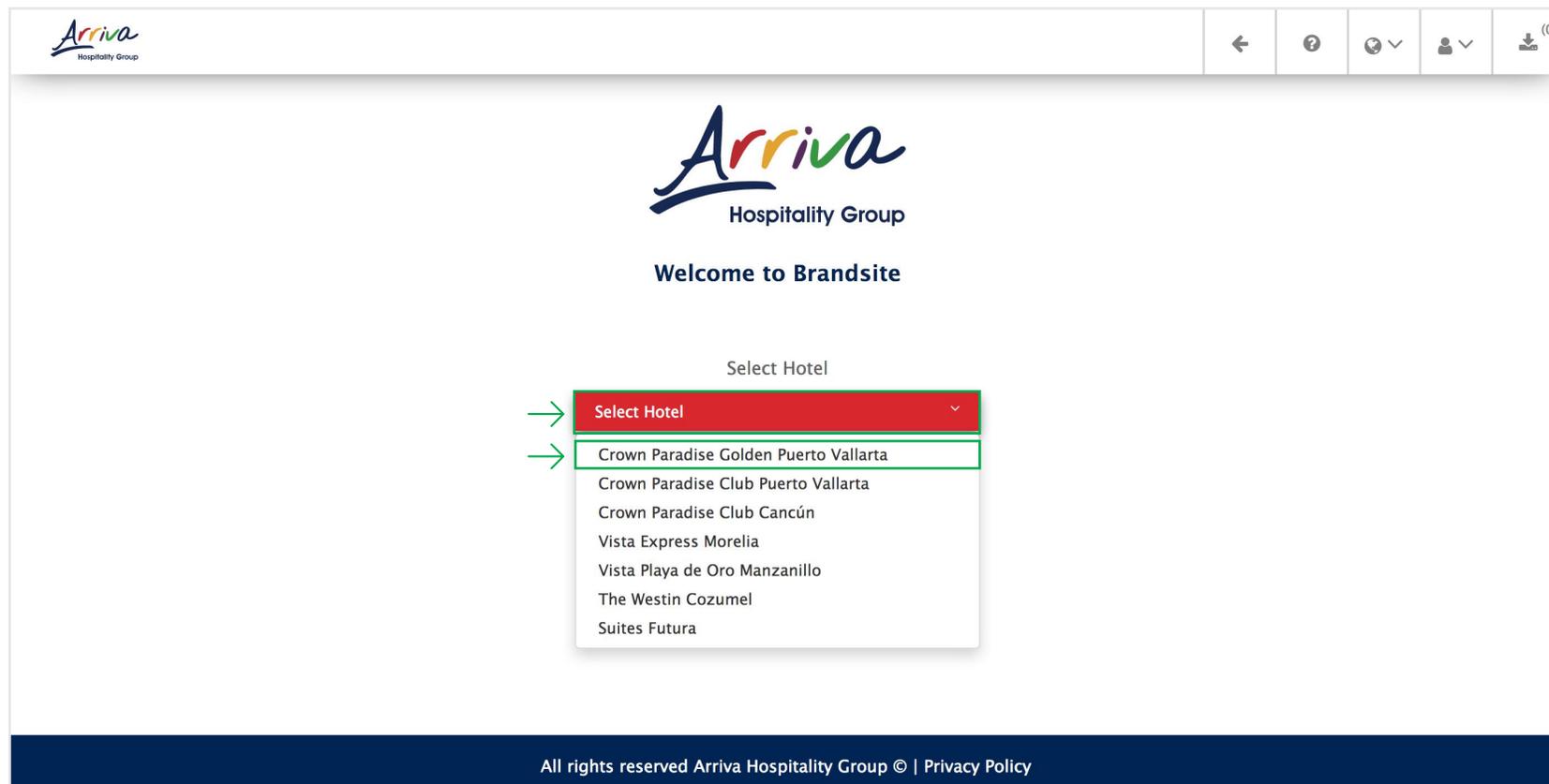
Arriva Hospitality Group  
Welcome to Brandsite  
Select Hotel  
Select Hotel

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## 1.6 SELECT A HOTEL

➡ Click on the "Select hotel" red button to display the options.

➡ Select a hotel by clicking on its name.



The screenshot shows the Arriva Hospitality Group website interface. At the top left is the Arriva Hospitality Group logo. To the right of the logo is a navigation bar with icons for back, help, search, user profile, and a notification bell with a '(0)' indicator. The main content area features the Arriva Hospitality Group logo and the text 'Welcome to Brandsite'. Below this is a 'Select Hotel' section with a dropdown menu. The dropdown menu is open, showing a red header with 'Select Hotel' and a list of hotel names: 'Crown Paradise Golden Puerto Vallarta', 'Crown Paradise Club Puerto Vallarta', 'Crown Paradise Club Cancún', 'Vista Express Morelia', 'Vista Playa de Oro Manzanillo', 'The Westin Cozumel', and 'Suites Futura'. Green arrows point to the red header and the first option in the list. At the bottom of the page is a dark blue footer with the text 'All rights reserved Arriva Hospitality Group © | Privacy Policy'.

# 1.7 HOTEL CONTENT

The hotel content files will be displayed.

*Selected hotel content.*

*Active section.*

*List of hotels.*

Arriva Hospitality Group

← ? ↻ ⌵ 👤 ⌵ ⬇️<sup>(0)</sup>

Crown Paradise Golden Puerto Vallarta ▾

Information Logos Pictures Multimedia Typhographies Communication Weddings

**CROWN PARADISE GOLDEN**  
ALL INCLUSIVE RESORT  
PUERTO VALLARTA

f t i G+

**Contact**

📍 Av. de las Garzas S/N, Zona Hotelera Norte  
Puerto Vallarta, Zip: 48333, Jalisco. Mexico

☎️ 01 800 9000 900

🌐 <http://hotelcrownparadisegoldenpuertovallarta.com>

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# 1.8 SELECT FILES

Select the hotel section.

Click on the file you want to download to display the details.

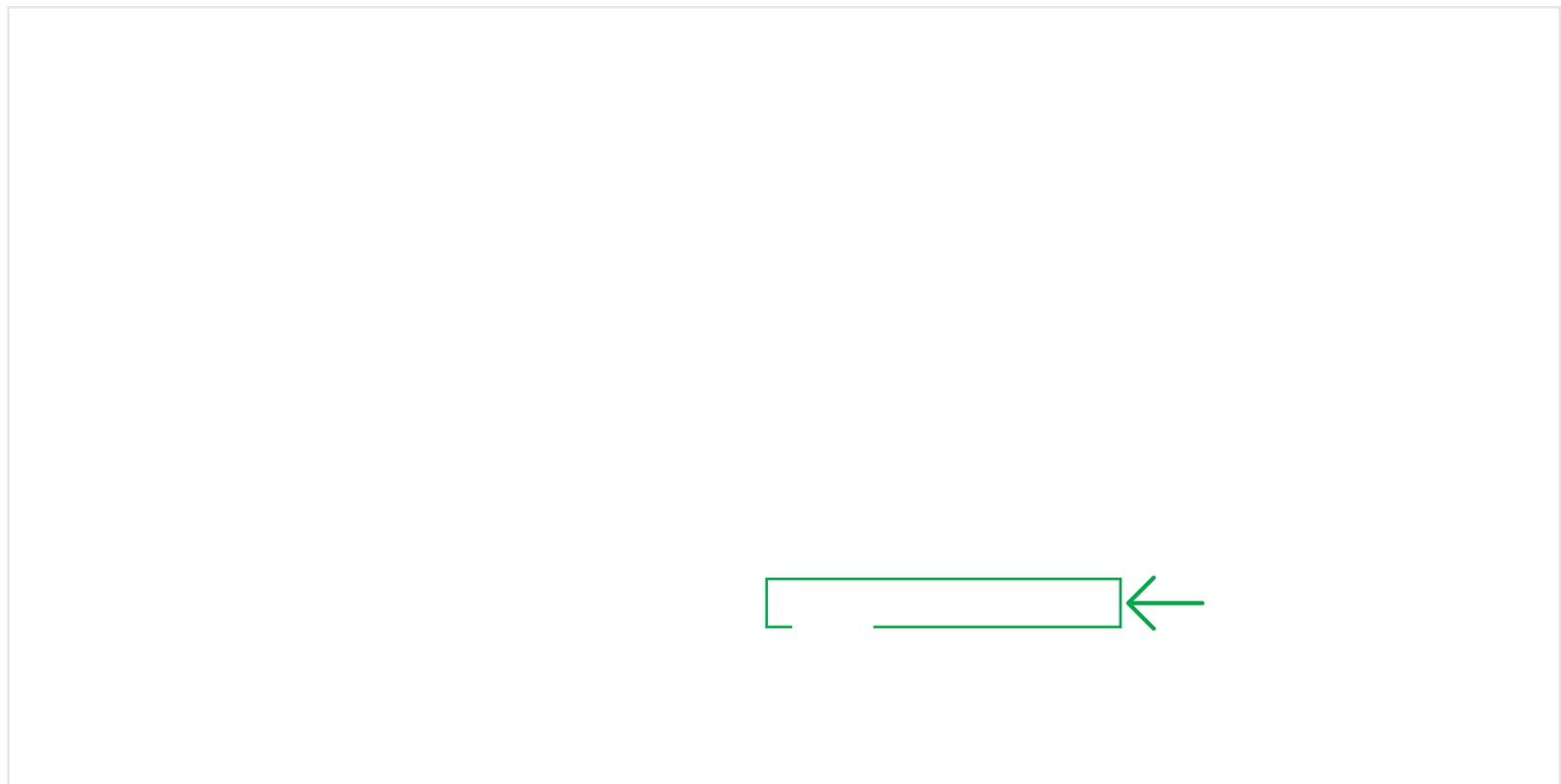
The screenshot shows the website interface for Arriva Hospitality Group. At the top, there is a navigation bar with the Arriva logo and a dropdown menu for 'Crown Paradise Golden Puerto Vallarta'. The main navigation bar includes icons for Information, Logos, Pictures (highlighted with a green box and a green arrow), Multimedia, Typhographies, Communication, and Weddings. Below the navigation bar is a search bar and a 'Categories' section with buttons for All (82), Rooms (6), Pool (4), Meetings (9), Spa (39), Instalation (1), Restaurants (3), Bar (3), Services (3), Lobby (2), Gym (1), and Weddings (11). A 'Sort by:' dropdown menu is set to 'Select option'. There is also an 'Only recommended' checkbox. The main content area displays a grid of image thumbnails. The first thumbnail is highlighted with a green box and a green arrow. Below it, the caption reads 'CPGPV-HabHoneyMoonSuite-...' and 'All, Rooms'. Other thumbnails include 'CPGPV-SPA-10.jpg', 'CPGPV-HabJacuzziRoom-1.jpg', 'CPGPV-SPA-23.jpg', 'CPGPV-HabJuniorSuite-1.jpg', 'CPGPV-SPA-32.jpg', 'CPGPV-Lobby-1.jpg', and 'CPGPV-Lobby-2.jpg'. At the bottom of the page, there is a dark blue footer with the text 'All rights reserved Arriva Hospitality Group © | Privacy Policy'.

## 1.8 SELECT FILES

In this view you will find the image's full name, its category and its available formats for download if applicable.

 **Select the file's quality to add to downloads.**

Note: When the file does not have formatting options, an "Add to downloads" button will appear instead.



## 1.9 MEASUREMENT GUIDE

**Original** : Maximum size available

**8K** - 7680x4320

**4K** - 4096x2160

**UHD** - 3840x2160

**2K** - 2048x1080

**FHD** - 1920x1080

**HD** - 1280x720

**SD** - 720x480



# 1.10 DOWNLOAD FILES

To download and view your added files, click on the yellow Downloads button in the top bar.

Note: The number of files you added to the download list will appear on the right side of the "Downloads" button.

The screenshot shows the Arriva Hospitality Group website interface. At the top right, a yellow button with a download icon and the number '(1)' is highlighted with a green arrow. The main content area displays a gallery of images with the following captions:

- CPGPV-HabHoneyMoonSuite-... (All, Rooms)
- CPGPV-SPA-10.jpg (All, Spa)
- CPGPV-HabJacuzziRoom-1.jpg (All, Rooms)
- CPGPV-SPA-23.jpg (All, Spa)
- CPGPV-HabJuniorSuite-1.jpg (All, Rooms)
- CPGPV-SPA-32.jpg (All, Spa)
- CPGPV-Lobby-1.jpg (All, Lobby)
- CPGPV-Lobby-2.jpg (All, Lobby)

At the bottom of the page, a dark blue footer contains the text: "All rights reserved Arriva Hospitality Group © | Privacy Policy".

# 1.10 DOWNLOAD FILES

In this view you will see all the files that have been added to the download list.

The screenshot shows the 'Downloads list' interface. At the top, there is a navigation bar with the Arriva logo, a 'Select Hotel' dropdown, and an 'Information' icon. Below this is a toolbar with icons for back, help, refresh, user profile, and a download icon with a '(1)' indicator. The main area contains a 'Downloads list' section with two buttons: 'Download ( 0 ) file(s)' and 'Delete ( 0 ) file(s)'. Below the buttons is a table with the following columns: Preview, Name, Size (MB), Category, Quality, Download, and Delete. One file is listed: 'CPGPV-HabHoneyMoonSuite-1.jpg' with a size of 4.49 MB, category 'pictures', and quality 'HD'. Callouts point to various elements: 'Select all files.' points to the top-left corner; 'Select specific file.' points to the 'Preview' column of the first row; 'Download all selected files.' points to the top-right toolbar; 'Delete all selected files.' points to the top-right toolbar; 'Delete the file.' points to the 'Delete' column of the first row; and 'Download the file.' points to the 'Download' column of the first row.

Preview	Name	Size (MB)	Category	Quality	Download	Delete
	CPGPV-HabHoneyMoonSuite-1.jpg	4.49	pictures	HD		

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# 1.10 DOWNLOAD FILES

👉 To download a file, click on the blue button on the right, located at the end of the table.

👉 To delete a file, click on the red button on the right, located at the end of the table.

The screenshot shows the Arriva Hospitality Group interface for managing downloads. At the top, there is a navigation bar with the Arriva logo, a 'Select Hotel' dropdown, an 'Information' icon, and several utility icons including back, help, refresh, user profile, and a download icon with a '(1)' notification. Below the navigation bar, there are two buttons: 'Download ( 0 ) file(s)' and 'Delete ( 0 ) file(s)'. The main content is a table with the following columns: 'Preview', 'Name', 'Size (MB)', 'Category', 'Quality', 'Download', and 'Delete'. A single file is listed in the table:

Preview	Name	Size (MB)	Category	Quality	Download	Delete
	CPGPV-HabHoneyMoonSuite-1.jpg	4.49	pictures	HD		

Green boxes and arrows highlight the 'Download' and 'Delete' buttons in the table row.

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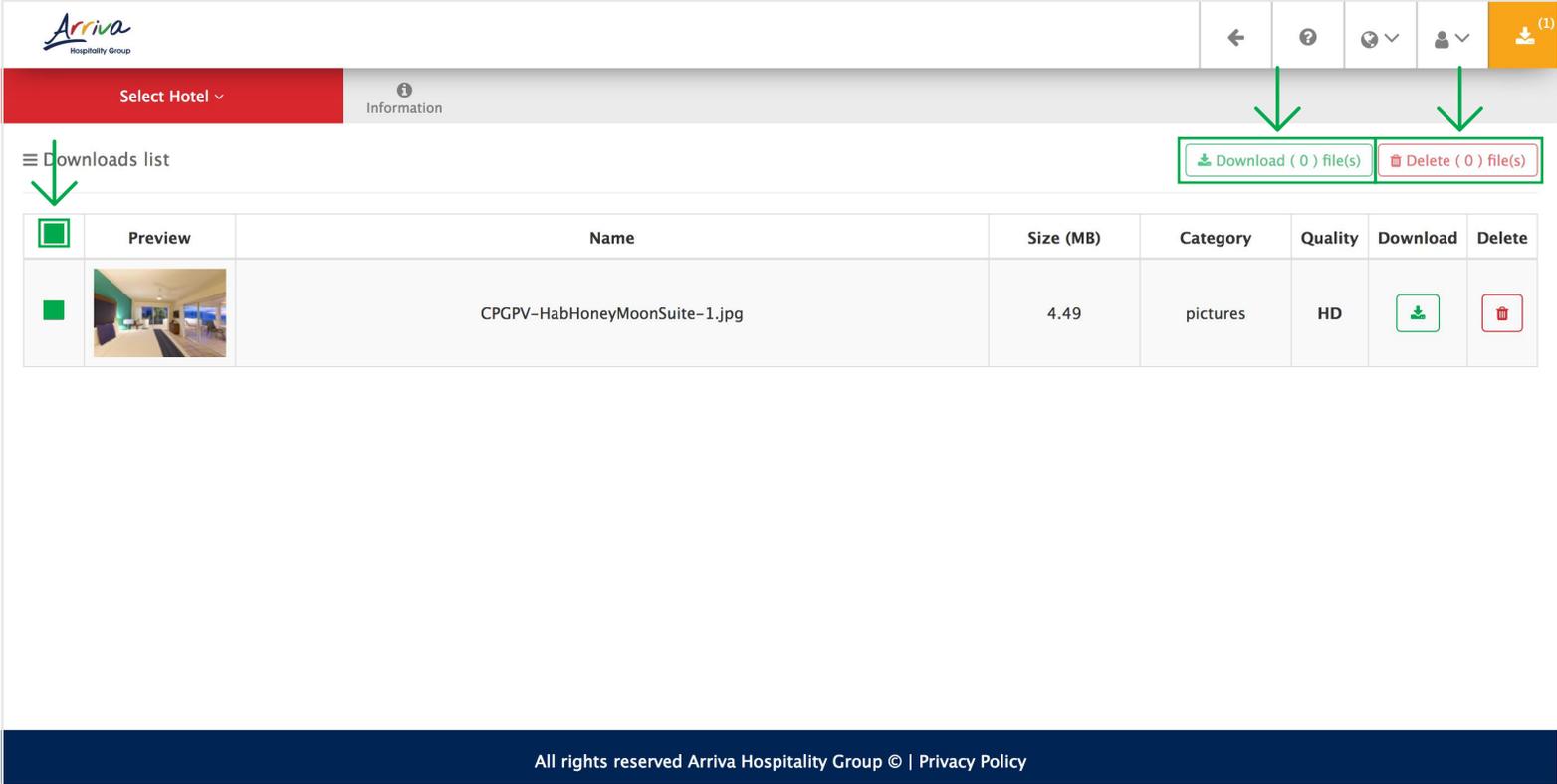
# 1.10 DOWNLOAD FILES

👉 To select all available files, click on the square box located at the beginning of the table.

Now you can download or delete all the files that are on the list.

👉 Download all the files by clicking on the green button located above the table.

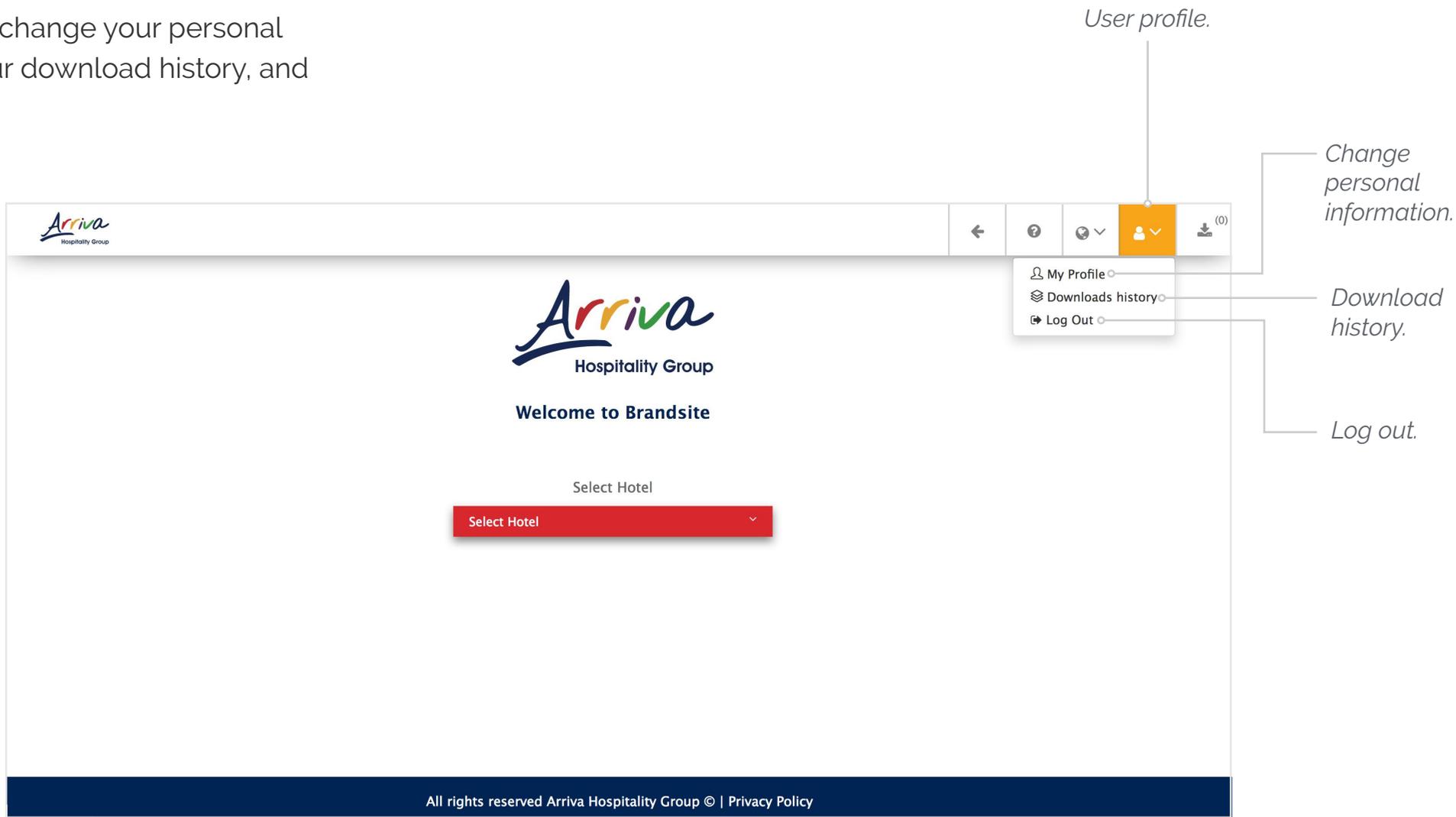
👉 Delete all files by clicking on the red button located above the table



Preview	Name	Size (MB)	Category	Quality	Download	Delete
<input type="checkbox"/>	CPGPV-HabHoneyMoonSuite-1.jpg	4.49	pictures	HD	<input type="checkbox"/>	<input type="checkbox"/>

## 1.11 MY PROFILE

In "My profile" you can change your personal information, check your download history, and log out.



The screenshot shows the Arriva Hospitality Group website interface. At the top right, there is a navigation bar with several icons: a back arrow, a help icon, a refresh icon, a user profile icon (highlighted in orange), and a notification icon with a '(0)' badge. A dropdown menu is open from the user profile icon, containing three options: 'My Profile', 'Downloads history', and 'Log Out'. Callout lines connect these menu items to text labels on the right side of the image: 'User profile.' points to the orange icon, 'Change personal information.' points to 'My Profile', 'Download history.' points to 'Downloads history', and 'Log out.' points to 'Log Out'. The main content area of the page displays the Arriva Hospitality Group logo, the text 'Welcome to Brandsite', and a red button labeled 'Select Hotel' with a dropdown arrow. At the bottom of the page, a dark blue footer contains the text 'All rights reserved Arriva Hospitality Group © | Privacy Policy'.

